

IMPLEMENTATION PROGRAMME

I Introduction

The implementation programme shall be considered as an organised set of processes identified by the competent authority directed towards the subject matter and scope of the Commission Regulation (EU) No 965/2012.

The objective of all implementation process is to achieve progressive enhancement of a State's existing safety management, administration and oversight processes.

II Identified processes

Competent authority has identified following processes directed towards the subject matter and scope of the Commission Regulation (EU) No 965/2012:

1. Introduction of changes in National Regulations
2. Establishment and maintenance of the State Safety Programme, including the competent authority's management system
3. Establishment and maintenance of the organisations' management systems, including safety management systems
4. Oversight, certification and enforcement during the transition period

III Implementation plan

REQUIREMENTS	ACTIONS	START-END DATES	DEADLINE
ARO.GEN.200(b)	Review regulatory system as part of the State Safety Programme (SSP), including structure of the existing aviation regulatory framework, mechanism for coordination of the SSP amongst the organisations, internal safety/quality review mechanism at the State level and within each organisation.	28.12.2012-02.01.2014	02.01.2014

	Review performed SSP Gap analysis and SSP implementation plan. Develop SSP top level (exposition) document including State safety performance indicators and target/alert levels, State Enforcement Policy, and State Enforcement Procedures in an SSP-SMS Environment.	08.04.2013 08.04.2013-02.01.2014	08.04.2013 28.04.2014
ARO.GEN.200(a)(4)	Enhance safety risk management process in addition to internal audit process under the LV CAA management system compliance monitoring function.	08.04.2013-02.01.2014	28.04.2014
ARO.GEN.200(a)(2)	Establish and maintain a system to plan the availability of personnel, in order to ensure the proper completion of all tasks. Develop a training plan and train the personnel.	28.12.2012-02.01.2014	02.01.2014
ARO.GEN.200(c); ARO.GEN.125	Establish procedures for participation in a mutual exchange of all necessary information and assistance with other competent authorities concerned including on all findings raised and follow-up actions taken as a result of oversight of persons and organisations exercising activities in the territory of Latvia, but certified by the competent authority of another Member State or the Agency.	28.12.2012-02.01.2014	02.01.2014
ARO.GEN.205	Establish a system on initial and continuing assessment of qualified entities' compliance with Annex V to Regulation (EC) No 216/2008 in case of allocation of tasks to them.	28.12.2012-02.01.2014	02.01.2014
ARO.GEN.210	Review and improve a system to identify changes that affect LV CAA capability to perform its tasks and discharge its responsibilities as defined in Regulation (EC) No 216/2008 and its Implementing Rules. Draft, amend and implement National Regulations, such as: (1) requirements on the flight engineer qualification and his/her in-flight relief; (2) Cabinet of Ministers Regulation on State Agency "Civil Aviation Agency"; (3) Tariff on rendering of services	08.04.2013 28.12.2012-02.01.2014 08.04.2013 28.12.2012-02.01.2014	08.04.2013 02.01.2014 08.04.2013 02.01.2014
ARO.GEN.220	Review and adopt a system of record keeping related to the LV CAA	28.12.2012-02.01.2014	02.01.2014

	management system, organisations certified by the LV CAA, activities performed in the territory of Latvia by persons or organisations established or residing in another Member State.		
ARO.GEN.120(c)	Establish a system to consistently evaluate that all alternative means of compliance used by itself or by organisations and persons under its oversight allow the establishment of compliance with Regulation (EC) No 216/2008 and its Implementing Rules.	28.12.2012-02.01.2014	02.01.2014
Annex to ED Decision 2012/016/R Section III - Oversight, Certification and Enforcement.	Draft, finalise and implement new procedures. Inform the industry on actions performed by the LV CAA during the transition period.	28.12.2012-02.01.2014 29.10.2012-12.11.2012	02.01.2014 12.11.2012
	Advise the organisations to prepare a plan of actions on implementation of the Commission Regulation (EU) No 965/2012 requirements to be fully compliant with the new rules by the end of April 2014.	26.11.2012-03.12.2012	03.12.2012
	Establish and implement AOC holders' oversight programme, including initial assessment and acceptance of AOC holders' SMS.	02.01.2014-28.04.2014	28.04.2014
Annex to ED Decision 2012/016/R Subpart OPS - Air Operations Section I - Certification of Commercial Air Transport Operators, Section II - Approvals.	Draft, finalise and implement new procedures.	28.12.2012-02.01.2014	02.01.2014
Annex to ED Decision 2012/016/R Subpart RAMP.	Draft, finalise and implement new procedures.	28.12.2012-02.01.2014	02.01.2014

ARO.GEN.310	Issue AOC and associated operations specifications when satisfied that the organisation is in compliance with the Annex IV to Regulation (EC) No 216/2008 and its Implementing Rules.	28.04.2014-28.10.2014	28.10.2014
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